Welcome to the James E. Tobin Library (JET)

**Patron Services** refers to areas within the library where library patrons can check out/renew books, pay fines, retrieve reserves, loan/check out media, periodicals or interlibrary loan materials (located on the first floor of the library).

**Reference Services** are the ways that our librarians assist patrons with finding and using materials. These include, but are not limited to reference questions, database searching, catalog searching, IM, texting, etc. (located on the first floor of the library).

**Rochelle Sager Media Center** refers to all things media (located on the first floor of the library). See below for details.

<table>
<thead>
<tr>
<th>Service</th>
<th>Ext</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Information Commons</td>
<td>3932</td>
<td><a href="mailto:library@molloy.edu">library@molloy.edu</a></td>
</tr>
<tr>
<td>Interlibrary Loan</td>
<td>3914</td>
<td><a href="mailto:ill@molloy.edu">ill@molloy.edu</a></td>
</tr>
<tr>
<td>Patron Services</td>
<td>3913</td>
<td><a href="mailto:circ@molloy.edu">circ@molloy.edu</a></td>
</tr>
<tr>
<td>Reference Desk (librarians)</td>
<td>3910</td>
<td><a href="mailto:molloylibrarian@gmail.com">molloylibrarian@gmail.com</a></td>
</tr>
<tr>
<td>Reserves</td>
<td>3914</td>
<td><a href="mailto:reserves@molloy.edu">reserves@molloy.edu</a></td>
</tr>
</tbody>
</table>

**Main Floor** the main entrance of the library, main reference area
- Reference librarians
- Main Patron Services desk (circulation)
- 12 research computers and printers
- Book scan center (scan to email, Google drive, printer, Smartphone, USB)
- Reference books – identified with call letters that begin with REF with the exception of Catholic Studies Reference and call letter L
- Encyclopedias
- Select current newspapers
- Theatre Arts Bookcase

**Main Floor South** (adjacent to main reference area):
- Book scan center (scan to email, Google drive, printer, Smartphone, USB)
- Juvenile/YA books
- Education Journals and Trade Materials
- Quiet Study
- Education Resource Center call letters L (both reference and circulating collections) and all books with location Education Resource Center (ERC)
- Library Instruction Room A
  - Computers and printers for patron use if library instruction session not in progress
  - Law Collection (in library use only)
  - Loeb Classical Library Collection
- Patron Services/ Rochelle Sager Media Center
  - Reserve books, interlibrary loan, periodicals, media(VHS/DVD), media viewing booths/area, microfiche/microfilm scanner
- Access to the mezzanine level
- Access to 3rd Floor South
  - Library Instruction Room C

Fire Exits are located throughout the library; please use nearest fire exit when fire bells ring.
**Main Floor North** (adjacent to the main reference area):

- **Group Study** workspace for groups up to four individuals
- **Quiet Study** individual study carrels
- Laptop workspaces
- Study Carrels
- **Library Conference Room** for groups of six or more viewing media (requires reservations)
  - [http://molloy.ligbuides.com/mediaviewingroom](http://molloy.ligbuides.com/mediaviewingroom)
- Access to the **Mezzanine Level**
  - Catholic Studies Collection (both Reference and Circulating Collections)
  - Library Instruction Room (B)
  - Computers and printers for patron use if library instruction session not in progress
- Access to **3rd Floor North**
  - Stack Room 1
  - Dominican Reading Room/Stack Room 2/Quiet Study/Dominican Studies Bookcase
  - Stack Room 3
  - Stack Room 4
  - Academic Integrity Room

**Mezzanine: A - DB**

<table>
<thead>
<tr>
<th>A</th>
<th>B</th>
<th>C - D</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Works</td>
<td>Philosophy, Religion, Psychology</td>
<td>History</td>
</tr>
</tbody>
</table>

**Catholic Studies Collection** (various call letters related to this topic – indexes, reference and circulating collections)

**Library Instruction Room B** is located within the Catholic Studies Collection/Room.

**Library Instruction Room C**

**Stack Room 1: DC – HD 42**

<table>
<thead>
<tr>
<th>D - F</th>
<th>G</th>
<th>H</th>
</tr>
</thead>
<tbody>
<tr>
<td>History</td>
<td>Geography, Environmental Sciences, Anthropology, Folklore, Recreation, Sport</td>
<td>Social Sciences, Statistics, Economics (theory, history, industries, communications)</td>
</tr>
</tbody>
</table>

**Dominican Reading Room/Stack Room 2: HD 45 – HQ 1059**

<table>
<thead>
<tr>
<th>H</th>
<th>HF - HJ</th>
<th>HM - HX</th>
</tr>
</thead>
<tbody>
<tr>
<td>Social Sciences, Statistics, Economics (theory, history, industries, communications)</td>
<td>Economics (commerce, finance), Business</td>
<td>Sociology</td>
</tr>
</tbody>
</table>

**Dominican Collection** (various call letters related to this topic)

This room has comfortable seating and study carrels for quiet study

**Stack Room 3: HQ 1061- PQ 4835**

<table>
<thead>
<tr>
<th>H</th>
<th>J</th>
<th>K</th>
<th>L</th>
<th>N</th>
<th>P – PQ</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sociology, Social Work, Criminology</td>
<td>Political Science</td>
<td>Law</td>
<td>Music, Music Therapy</td>
<td>Fine Arts</td>
<td>Language &amp; Literature</td>
</tr>
</tbody>
</table>

**Stack Room 4: PQ 6002 – Z**

<table>
<thead>
<tr>
<th>PQ</th>
<th>Q - QC</th>
<th>QD - QR</th>
<th>R – RM</th>
<th>RT</th>
<th>S</th>
<th>T</th>
<th>U - V</th>
<th>Z</th>
</tr>
</thead>
<tbody>
<tr>
<td>Literature</td>
<td>Math, Computer Science, Physics</td>
<td>Chemistry, Biology, Anatomy</td>
<td>Medicine, Respiratory Therapy</td>
<td>Nursing</td>
<td>Agriculture, Veterinary Studies</td>
<td>Technology</td>
<td>Military Studies</td>
<td>Libraries, Information Science</td>
</tr>
</tbody>
</table>

**3rd Floor South**

**3rd Floor North**

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